



कार्यालयमुख्यआयुक्त
OFFICE OF THE CHIEF COMMISSIONER
केन्द्रीयकर(सी जी एस टी) केन्द्रीयउत्पादशुल्कएवंसीमाशुल्क, भोपालज़ोन
CENTRAL TAX (CGST), CUSTOMS & CENTRAL EXCISE, BHOPAL ZONE
35-C, जीएसटी भवन, नजदीक पर्यावास भवन, जेल रोड, भोपाल
35-C, GST Bhawan, Near Paryavas Bhawan, Jail Road, Bhopal (M.P.)-462 027
Tel.No. 0755-2765903 Email: ccu-cexbpl@nic.in /ccobhopal@gmail.com

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F.No. IV(16)38/CCO/BZ/Admn/2018

Date: 27.06.2019

OFFICE ORDER

The following allocation of work amongst the Deputy/ Assistant Commissioner, Superintendents and Inspectors posted/Under Order of Posting to Chief Commissioner's Office is hereby made till further orders:-

Sr. No.	Work Allotted	Name of the Incharge Superintendent	Name of the Incharge Inspectors/ Tax Assistant	Name of the Incharge DC/ AC
1	All work related to Cadre Controlling Functions of Group "B & C"	Shri V.K. Sharma	1. Shri Akash Shukla 2. Smt Prachi Goyal 3. Ms. Mohini Sangwan 4. Shri Rahul Jain (TA) 5. Smt Priyanka Singla (TA) 6. Shri Gaurav (TA)	Ms. Sruthi J. S
2	(A) Administration (B) Vigilance (Complaints etc.) & Confidential (C) Legal matters on service (D) Appeal/ Revision work related to Central Bureau of Narcotics (E) Allocation of Budget between Commissionerates (F) Infrastructure Proposals (G) Periodical statements related to Expenditure (H) Periodical reports regarding Disciplinary proceedings (I) Appeal/ Revision work related to Disciplinary proceedings (J) Rajbhasha (K) CPGRAMS (L) Transfer and Posting/ Deputation of Group "A" officers (M) IPR of Group - A Officers (N) SPARROW (Group-B & C)	Shri Vivek Bhatnagar	1. Shri Sandeep Kumar 2. Smt Garima, 3. Shri Anupam Dubey.(TA)	Shri S.K. Singhai
3	(A) Review work related to OIO/ OIA (B) Review of Appeal/ Acceptance of Proposals. (C) Concurrence for filing Appeal	Shri Sanjay Goel	Shri Alok Kumar	
4	(A) All Periodical Statistical Reports/ Returns of Central Excise, Service Tax and Customs including TAR Reports (B) Preparation of Reply of all Parliamentary Questions	Shri Ajay Mafidar	Shri Anoop Singh Gaur	
5	Technical works of Customs, Central Excise & REIC/ RAC Meeting.	Shri Manish Thakur	1. Shri Kuldeep Tiwari, 2. Shri Mayur Goyal	
6	(A) All work related to RTI (B) Prosecution and legal matters except staffs legal matter. (C) All work related to Audit (A) All work related to GST Cell. (B) All work related to ACES and Systems	1. Shri P. S. Pandya, 2. Shri P. B. Bhole	1. Shri Anirudhh Pathak, 2. Shri Rohit Swarnkar (TA)	

2. In addition to this specific work allotted above, the Officers may also be assigned any other work by the Supervisory Officer.

3. This issues with the approval of Chief Commissioner, Bhopal Zone, Bhopal.

Sr. Singh
(S.K. Singhai)
27/6/19

Assistant Commissioner (CCO)



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F.No IV(16)38/CCO/BZ/Admn/2018

Date: 30.09.2019

OFFICE ORDER

The following work allocation amongst the Superintendents, posted in Admin. & Vigilance branch of Chief Commissioner's Office, Bhopal; is hereby made with immediate effect and till further orders:-

1	Vivek Bhatnagar, Superintendent
	(A) Vigilance (complaints etc.) & Confidential in r/o Group 'B' & 'C' officer
	(B) CPGRAMS
	(C) Appeal/ Revision work related to Disciplinary proceedings
	(D) Periodical reports related to Budget / expenditure
	(E) IPR of Group -'A' Officers
	(F) Infrastructure related proposal
	(G) Legal matters on service
	(H) Rajbhasha
2	Prabhat Khanna, Superintendent
	(A) Vigilance (complaints etc.) & Confidential in r/o Group 'A' officer
	(B) Vigilance clearance, foreign visit in r/o Group 'A' officer
	(C) Appeal/ Revision work related to Central Bureau of Narcotics
	(D) Periodical reports regarding Disciplinary proceedings
	(E) Transfer and Posting/ Deputation of Group 'A' officers
	(F) SPARROW (Group-'B' & 'C' officers)
	(G) Misc Administration (Tour programme, Leave, Training etc)

2. In addition to this specific work allotted above, the officers may also be assigned any other work by the Supervisory Officer.

Ranjeet Kumar
(Ranjeet Kumar) 30/9/19
Additional Commissioner (CCO)

Copy to: Vivek Bhatnagar/Prabhat Khanna, Supdt. (CCO), Bhopal

Ranjeet Kumar
Additional Commissioner (CCO)